

VEHICLE INFORMATION

REGISTRATION :

MAKE & MODEL :

MILAGE :

EXTRA INFORMATION :

NOTES + ADDITIONAL WORK:

SERVICE TYPE - BASIC SERVICE ☐

FULL SERVICE ☐

MOT ☐

BASIC SERVICE ITEMS

TOP UP SCREEN WASH COOLANT AND ALL OTHER FLUID LEVELS ☐

VISUAL CHECKS

TYRES	O/S/F	N/S/F	O/S/R	N/S/R
TREADS	MM	MM	MM	MM
CONDITION				
SIZE				

BRAKES	O/S/F	N/S/F	O/S/R	N/S/R
PADS				
DISCS				

OPERATION CHECKS

OK

ADVISED

INOP

HORN OPERATION	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WIPERS & WASHERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ALL LIGHTS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TYRE NOTES :

TYRE PRESSURES	FRONT	REAR	<input type="checkbox"/>
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REPLACE

DONE

OIL	OIL GRADE	<input type="checkbox"/>
OIL FILTER	FILTER NUMBER	<input type="checkbox"/>

BASIC SERVICE NOTES :

FULL SERVICE ITEMS

FULL CHECKS

PASS

ADVISED

FAIL

TEST RESULTS

BATTERY TEST RESULTS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	% START CAPACITY
BRAKE FLUID TEST	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	% MOISTURE CONTENT
AIR CONDITIONING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	TESTED AND BLOWING APROXIMATLY DEGREES
COOLANT TEST	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	TESTED SAFE TO - DEGREES

STEERING & SUSPENSION REPORT

EXHAUST CHECK REPORT

CAM BELT SHOULD BE CHNGED EVERY

MILES OR

MONTHS

DUE ☐

TIMING CHAIN ☐

CHECK AND COMPLETE

DONE

GREASE ALL LOCKS AND HINDGES	<input type="checkbox"/>
STAMP SERVICE BOOK	<input type="checkbox"/>
RESET SERVICE INDICATOR	<input type="checkbox"/>
SET TYRE PRESSURES	<input type="checkbox"/>
TEST DRIVE VEHICLE	<input type="checkbox"/>

TECHNICIAN NAME

TECHNICIAN SIGN

DUE

REPLACE PARTS

PRODUCT CODES

DONE

<input type="checkbox"/>	AIR FILTER	<input type="checkbox"/>
<input type="checkbox"/>	FUEL FILTER	<input type="checkbox"/>
<input type="checkbox"/>	PLUGS	<input type="checkbox"/>
<input type="checkbox"/>	POLEN FILTER	<input type="checkbox"/>
<input type="checkbox"/>	BRAKE FLUID	<input type="checkbox"/>
<input type="checkbox"/>	OIL AND FILTER	CODES IN BASIC SECTION <input type="checkbox"/>

FULL SERVICE NOTES :

JOB COMPLETE ☐